



## **Hillside Primary School and Nursery Subject Leader**

### **Whole school area of Responsibility and Accountability: Mathematics**

#### **Pay Scale:**

Standard national scale in line with the current *School Teachers' Pay and Conditions* document i.e. Main Pay Scale or Upper Scale depending on experience and expertise.

Teaching and learning responsibility for Mathematics (TLR2)

Full time teaching commitment with subject leadership release time.

**Responsible to:** Assistant Headteacher (Curriculum and Assessment)

#### **Main purpose of the role:**

- Responsibility and accountability for impacting the quality of teaching mathematics across the school.
- Responsibility and accountability for developing a reliable and impactful mathematics curriculum across the school, to improve pupil outcomes; deepening mathematical: fluency, reasoning and problem solving.
- Be a highly effective classroom practitioner capable of modelling highly proficient practice in the teaching of mathematics.
- Collaborate with senior colleagues (as a member of the school's Extended Leadership Team) to support and improve the quality of teaching and raising standards within the school.

#### **Duties and responsibilities**

In addition to carrying out the duties of a class teacher as outlined in the current *School Teachers' Pay and Conditions Document* and the Hillside Primary School and Nursery Teacher Job Description 2013, the post holder receives a TLR2 for leading Mathematics.

#### **Leadership and management (Teaching and Learning Responsibility)**

- Support and implement the vision and ethos of the school as a proactive member of the Extended Leadership Team (ELT)
- \* Lead mathematics across the school as an advocate of the subject, leading the mathematics team.
- Write and implement subject action plans to raise standards in mathematics as a priority of the School Development Plan.
- \*Monitor, evaluate and review the success of the mathematics action plan and mathematics curriculum across the school.
- Ensure that the school delivers the requirements of the mathematics curriculum as outlined in the National Curriculum.
- \*Lead and coordinate robust and moderated assessment of mathematics outcomes across the school alongside the Assistant Headteacher (Curriculum and Assessment).
- \*Ensure the school benefits from strong links with projects and collaborations beyond the school such as Maths Hub, Teaching Schools and local hubs.
- \*Ensure the mathematics curriculum is inclusive and secures good learning progress for all pupils.
- Ensure policies are translated into practice by the staff team and that you bring to the attention of SLT any which may need revisions or amendments
- Promote cross curricular approaches to teaching and learning in order to make learning relevant, purposeful and engaging for learners.

- Be a leadership and teaching role model.
- Model, promote and share highly proficient teaching practice to improve mathematics teaching and secure pupil progress in mathematics across the school.
- \*Provide opportunities for curricular and extra-curricular enrichment and challenge in mathematics.

### **Manage resources**

- Be responsible for the organisation, planning and evaluation of mathematics.
- Manage, monitor and accurately account for the budget for your area with a particular reference to pupil premium funding for disadvantaged pupils.
- Evaluate, manage and audit resources in order to provide the resources required to effectively deliver high quality mathematics teaching within the curriculum and extended curriculum.
- Effectively communicate to staff about school visits and events that would enhance the teaching of your subject areas.

### **Staff and Personal Professional Development**

- Performance Management appraiser for identified staff, if required.
- Take a lead role in identifying group and/or individual training needs and provide support for colleagues in liaison with senior colleagues.
- Act as a role model, mentor or coach to colleagues as appropriate and encourage collaboration, co-operation and teamwork.
- Ensure you research, read and keep up to date with current developments in mathematical thinking and the teaching of mathematics, disseminating information and providing or facilitating training for staff as a result.
- Take responsibility for your own professional development to improve pupil learning engaging in professional development which will enhance your leadership and teaching of mathematics (Maths Specialist Teacher programme, for example)

### **Other**

- Assist, as a member of the Extended Leadership Team, in the smooth running of the school at all times.

### **Note**

This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but will be reviewed annually as part of appraisal.

**Signature of post holder**  
**Signature of Headteacher**

**Date / /**  
**Date / /**

**Person Specification (in addition to those within Classteacher job description) for the purpose of shortlisting.**

<b>Essential</b>	<b>Desirable</b>
1. Recent, relevant and successful experience of teaching in the primary age range.	1. Recent and relevant experience of teaching in more than one key stage.
2. Recent, evidential, record of proficient teaching practice in mathematics to impact pupil outcomes.	2. Mathematics Specialist Teacher (MaST) or similar Professional Development relating to the teaching and leadership of mathematics.
3. Experience of leading a team of colleagues as a National Curriculum subject leader, or project leader, impacting pupil outcomes.	3. Recent and relevant experience of leading mathematics to impact pupil outcomes.
4. Evidence of recent and relevant career and professional development.	4. Experience as a member of a senior or extended leadership team.
	5. Experience of leading strategies to impact progress of disadvantaged pupils.
	6 Taught and led in a range of schools serving diverse communities.