



Hillside Community Primary School

Job Title: Classteacher

Job Purpose: To take full professional responsibility for a class of children with proper regard for the ethos, values and policies of the school.

To provide an engaging, balanced and differentiated curriculum in line with the National Curriculum; SEN Code of Practice and school policies.

Responsible to: Headteacher

This job description should be considered against The Teachers' Standards 2012 (DfE) which describes the elements of GOOD teaching alongside Ofsted expectations.

Main duties and responsibilities of the post:

Teaching and Assessment

- to be accountable for the pupils' attainment, progress and outcomes
- to have secure subject knowledge in all subjects at primary level promoting high standards in literacy, articulacy and mathematics.
- to set high expectations and goals which inspire, motivate and challenge learners
- to be willing to teach any class within the primary age range (in negotiation with the Headteacher)
- to use a variety of teaching styles and lesson structure to encourage, inspire and motivate learners including homework.
- to contribute to the design and provision of the school's curriculum
- to plan flexibly using the school's approach to the National Curriculum
- to reflect systematically on the impact and effectiveness of learning sequences
- to facilitate learning that is appropriately differentiated to the needs of all the children in the class
- to liaise with and deploy Teaching and Learning Support Assistants to ensure children's learning is well supported.
- liaise with Higher Level Teaching Assistants (or supply teachers) to guide the teaching and learning in the classroom in the teacher's absence
- in accordance with the school's policy: observe, record, mark and feedback rigorously keeping up to date assessment data to track children's progress and use this information to inform planning
- to liaise effectively with parents to keep them informed of pupil well being, progress and how to support their child at home
- To systematically set homework which supports learning progress, motivates learners and engages parents.
- to prepare for and contribute to pupil progress meetings with the leadership team (including SENco) to review the learning progress of pupils in your class

The Learning Environment

- to organise the classroom to develop learners' independence

- to maintain a safe and purposeful, engaging learning environment for learners
- to use the classroom space effectively in different styles of teaching
- to encourage the children to value and respect their classroom

Relationships and discipline

- to create a caring classroom environment that fosters positive attitudes
- to model positive relationships and mutual respect
- to follow the school's Behaviour policy to reward and promote positive behaviour consistently and fairly
- to collaborate with professional colleagues

Professional Development

- to take a full and active part in staff meetings, training and Professional Development days
- to pro-actively review, develop and maintain your professional and subject knowledge (such as SEN and synthetic phonics)
- to know how and when to draw on professional advice and support
- to take part in the process of Performance Management as agreed in the school policy
- to review this job description and Teachers' Standards 2012 annually as part of Performance Management/Appraisal and implement any changes required for the education of children and the needs of the school
- to engage in continuous professional development, responding to the advice and feedback from colleagues
- to attend INSET as directed to address whole school or personal, professional development issues
- to use professional discussion in school with other teaching and support staff as a vital element of professional development

Subject Leader/Area of School Development Responsibility

- to lead a curriculum subject or area of school development with the support, challenge and guidance of the leadership team. (Not required of NQTs)

Health and Safety

- Follow all school policies and guidance involving Health and Safety.
- Follow the expectations of Section 7 of the Health and Safety at Work Act 1974:
 - a. Take reasonable care for your own health and safety
 - b. Take reasonable care of the health and safety of anyone who may be affected by your acts or omissions.
 - c. Co-operate with the Headteacher and Governors to enable legal obligations to be met.
- Report health and safety incidents according to school policy.

Associated Duties and Responsibilities

- make a positive contribution to the wider life and ethos of the school supporting curriculum links; extra-curricular activities and major Governor and Parent and Friends Association (PFA) events.

Signed _____ (Headteacher)

Signed _____ (Class teacher)

Requirement of the post

Attribute	Source of Evidence	Requirement
Qualifications		
Qualified Teacher Status	A	E
Masters in Education (or similar)	A	D
Experience		
Experience of teaching in the primary age range	A, I, R	KE1
Experience of teaching in each Key Stage of the primary age range	A, I, R	KD1
Involvement in curriculum development within a school	A, I	KD2
Experience of leading an area of the curriculum	A, I	KD3
Works effectively within a team	A, I, R	E
Knowledge		
Shows knowledge of current education issues and developments	A, I	E
Has secure subject knowledge across the National Curriculum	A, I, R	E
Has innovative strategies for improving the quality of teaching and learning	A, I, R	E
Strategies for sustaining school improvement and raising standards of achievement	A, I	KE2
Clear understanding of a teacher's responsibilities to safeguard children	R, I	KE3
Skills and abilities		
A highly motivated and enthusiastic teacher who promotes positive relationships	A, I	E
A proven track record as a good, creative teacher	A, I, R	KE4
A teacher who communicates well and has strategies to engage parents in their child's learning.	A, I, R	E
A reflective practitioner who strives to improve their teaching	A,I,R	KE5
A teacher who recognises their accountability for the learning progress and well being of the children they teach	A, I, R	KE6
Ability to relate well to children and share their interests and enthusiasms	A, I	E
Ability to manage effectively pupil discipline and have a commitment to a high level of pastoral care	R, I	E
A commitment and enthusiasm to promote learning for themselves and others	A, I	KE7
Keen to engage with the wider community	A, I	E

Key

E= Essential D=Desirable KE = Key desirable KD = Key Essential
A= Application Form, I = Interview, R= Reference