

# The *Active Learning* Trust

## SUMMARY AND BEST VALUE STATEMENT FORM

**SPECIFICATION FOR:**

**(Insert details of purchase and reasons for purchase)**

Quotations as below:	Company name:	Comments:	Supplier selected Y/N
£			
£			
£			
C			

*Minimum 3 to be listed*

**Cheapest quote accepted** **Yes / No \***

**If No please provide reasons why not below.**

**SUMMARY**

**It was agreed that to comply with the Best Value principals that the school would go with .....**

**For the following reasons:**

**Savings achieved over the full contract period – over current cost or base price if new provision**

**Current Year**      £

**Full contract period** £

Signed Business  
Manager

Date:

Signed Headteacher

Date:

Confirmed  
(if applicable)  
Procurement Manager

Date

- *Delete as appropriate*